

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
BROKEN ARROW PUBLIC SCHOOLS
Monday, July 14, 2008 (6:00 PM)

THE MEETING OF THE BOARD OF EDUCATION OF BROKEN ARROW PUBLIC SCHOOLS, BROKEN ARROW, OKLAHOMA, WAS CALLED TO ORDER AT CENTRAL ON MAIN AT 210 N. MAIN STREET, BROKEN ARROW, OKLAHOMA BY Terry Stover.

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:: Maryanne Flippo
Shari Wilkins
Sharon Whelpley
Stephanie Updike
Terry Stover

ALSO IN ATTENDANCE:: Jim Sisney, Carol Yates, Brian Beagles, Brenda Martin, Ann Wade, Cathey Metevelis, Keith Isbell, Jamie Milligan, Katie Cook, Greer Nichols, Renae Smith, Janet Brewster, Bob Lewis, Cheryl Kelly, Gary Chronister, Cindy Williamson, Dawna Mosburg, Jim Moburg, Joy Plested, Curtis Green, Heidi McAnulty, Mark Bilby, Jill Poole, Louis Wood, Terri Cleveland, David Savill, Troop 911, Tim Lee, Gary Bellamy, Andrew Bellamy, Todd Cabe Jr. and Sr., Julie Cabe, John Hunsberger, Nick Matthews.

Meeting Called to Order

1. Roll Call

RECOMMENDATION: Approve

The meeting was called to order at 6:00 p.m. by Mr. Terry Stover, president.

ORIGINAL - Motion

Member (**Stephanie Updike**) Moved, Member (**Shari Wilkins**) seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **CARRIED. 5 - 0**

Invocation

2. Prayer

Prayer was led by Mrs. Updike.

Reports to the Board

3. Professional Oklahoma Educators Report

None given.

4. Broken Arrow Education Association Report

Greer Nichols, President of the Broken Arrow Education Association reminded that "Negotiations" begin next week and said he and the Association understand that there are budget difficulties for all school districts in Oklahoma and hopes this year's negotiating session with the School District goes well.

Hearing of the Public

5. Presentation by members of the public, after written request form submitted, to speak on matters of immediate concern within the jurisdiction of the Board; 20 minute limit established for public comment section of agenda; three minute time limit established for each speaker.

Mrs. Terri Cleveland, with the city of Broken Arrow, told board members about an upcoming candidate forum on Friday, July 25th at 7:30 a.m. at Central on Main.

Construction Services

6. Construction Report as of 6/30/08 J. Moburg

Construction Report as of 6/30/08 Jim Moburg, Executive Director of Construction Services for the School District, said the many summer rains have slowed down progress on school district construction projects including the 4th and 5th grade center at Country Lane. Board member Shari Wilkins asked Mr. Moburg when the project (4th and 5th grade center at Country Lane) might be finished. Mr. Moburg's projection for completion was for sometime in February, 2009 (additional weather delays notwithstanding).

Superintendent/Board of Education/Communications

7. Superintendent's Report on District Activities. J. Sisney

None given.

Approve or Disapprove General Consent Agenda Items

8. Appointment of Carol Yates as Minute Clerk, Donna Dollahon as Deputy Minute Clerk and Debbie Sledge as Assistant Deputy Minute Clerk for one year effective July 14, 2008.

RECOMMENDATION: Approve.

ORIGINAL - Motion

Member (**Stephanie Updike**) Moved, Member (**Sharon Whelpley**) seconded to approve the **ORIGINAL** motion 'Approve.'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **CARRIED. 5 - 0**

9. Request to authorize Broken Arrow High School Wrestling Team to attend the Ironman Wrestling Tournament in Cuyahoga Falls, OH, December 5 and December 6, 2008. Group will be gone December 4, 2008 through December 7, 2008. Curtis Green

RECOMMENDATION: Approve

10. Approval of transfers within the Activity Fund Accounts

RECOMMENDATION: Approval

11. Investment of Funds - B. Martin

The three (3) items below concerning investment of funds need to be approved by the Board annually. Recommendation 1: The Board of Education adopt a resolution authorizing the school district treasurer to invest the designated school district surplus accounts for the 2008-2009 fiscal year through maintenance of existing investments, renewal of investments and/or new investments as required. Recommendation 2: The Board of Education adopt a resolution designating that, during the 2008-2009 fiscal year, interest earnings from investment of the Sinking Fund and Arbitrage Fund investment accounts be deposited into the school district General Fund. Recommendation 3: The Board of Education adopt a resolution designating that interest earnings accumulated from the investment of unapportioned taxes by the county treasurer for the Building Fund and the Sinking Fund be deposited into the school district General Fund during the 2008-2009 fiscal year.

RECOMMENDATION: Approval

12. Minutes of the June 9, 2008, regular meeting of the board of education as presented.

RECOMMENDATION: Approve

13. Minutes of the June 30, 2008, special meeting of the board of education as presented.

RECOMMENDATION: Approve.

14. Appointment of Administrative Representatives to 2008-09 Negotiations

RECOMMENDATION: Approval

15. Ratification of Encumbrance Orders totaling \$1,752,276.54 for the General, Building, Child Nutrition, Bond and Gift Funds for June 4, 2008 through June 30, 2008, from the 2007-2008 fiscal year funds. Item is pending Board approval and is posted on the district website at www.baschools.org.

RECOMMENDATION: Approve

16. Ratification of Encumbrance Change Orders for the General, Building, Child Nutrition and Bond Funds for the 2007-2008 fiscal year funds totaling \$ 126,216.40 Item is pending Board approval and is posted on the Broken Arrow Public Schools district website at www.baschools.org

RECOMMENDATION: Approve

17. Student Transportation Contract Ratifications: Contract with Tulsa County Area Vocational-Technical School District No. 18 for 2008-2009 school year to provide transportation services for Broken Arrow students to attend Vo-Tech classes for a reimbursement of \$192,026.10.

In accordance with previously adopted procedures, transportation services for Broken Arrow students to attend four campuses of the Tulsa County Area Vocational-Technical School District are provided through a contracted services agreement. Attached is a copy of the contract between the two school districts for the 2008-2009 school year. The contract amount of \$192,026.10 payable in two installments is based, on estimated route mileage at a rate of 2.10 per mile. Mileage in excess of the estimate may be billed after documentation of costs. The contract will be signed by officers of the Tulsa County Area Vocational-Tech School District and is submitted for ratification by the Broken Arrow Board of Education.

RECOMMENDATION: That the Board of Education adopt a motion to ratify a contract with Tulsa County Area Vocational-Technical School District for Student transportation services for 2008-2009 school year, at an amount of \$192,026.10 with provision that services provided in excess of estimated mileage may be claimed by providing proof of services.

18. Renewal of list of Churches, Organizations & Business Renting school district buses on a regular or occasional basis for 08-09: Request to renew existing list of churches, organizations and businesses that rent school district buses for 2008-09 for fiscal year.

The Transportation Department was directed to bring a list of organizations that typically rent a bus and ask for one time approval at the beginning of each school year. The administrative policy affirms that the Director of Transportation has the authority to make the decision using procedural guidelines. The Transportation Director will continue to follow Administrative Procedures 5.3 and will provide a list, a minimum of one time a year, for Board of Education review.

RECOMMENDATION: That the Board of Education move to approve the above list of Churches, Organizations, or Businesses to rent Broken Arrow Public School's School buses on a regular or occasional basis for School Year 2008-09.

19. Support - Resignations/Terminations, Leave Of Absences

RECOMMENDATION: Approve

20. Certified - Employment, Terminations/Resignations, Retirement, Temporary Contract to Continuing Contract for 2008/2009, Leave of Absences

RECOMMENDATION: Approve

21. Renewal of Annual Maintenance Agreement with Simulator Systems International, Inc.: Review and discussion of the Maintenance Contract for the Drivers Education Simulators located at South Intermediate High School for 2008-09 school year. J. Poole

The Drivers Education Program located at South Intermediate School maintains Simulators for classroom instruction. The Simulator Service Maintenance Agreement entitles Broken Arrow Schools to service calls and a reduction on parts or maintenance equipment. Attached is a copy of the Maintenance Agreement for July 2008 through June 2009 for the amount of \$3,250.00. Monies coming out of the General Fund.

RECOMMENDATION: N/A

22. Ratification of Encumbrance Orders totaling \$12,600,793.47 for the General, Building, Child Nutrition, Bond and Gift Funds for July 1, 2008 through July 10, 2008, from the 2008-2009 fiscal year funds. Item is pending Board approval and is posted on the district website at www.baschools.org.

RECOMMENDATION: Approve

Curriculum and Instruction

23. District's Instructional Model. B. Beagles

Review and discussion of the district's instructional model. Report only, no action necessary.

Dr. Brian Beagles gave a PowerPoint presentation. (included in packet)

24. Edline's proposal to provide parent portal web hosting services for the 2008-2009 school year. B. Beagles

Consideration and review of Edline's proposal to provide parent portal web hosting services for the 2008-2009 school year; consideration of and vote on motion to approve or disapprove the proposal.

RECOMMENDATION: Vote to approve the proposal allowing Edline to provide parent portal web hosting services for the 2008-2009 school year.

Dr. Beagles said this new service will give parents (and students) access to their student's grades, assignments and ultimately attendance records in a password protected setting available via a link from the School District's website. He said he expects the system to be operational in the early portion of the 2008-2009 school year.

ORIGINAL - Motion

Member **(Shari Wilkins)** Moved, Member **(Maryanne Flipppo)** seconded to approve the **ORIGINAL** motion 'Vote to approve the proposal allowing Edline to provide parent portal web hosting services for the 2008-2009 school year.'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **CARRIED. 5 - 0**

Budget and Finance

25. Treasurer's Reports - B. Martin

26. Fund-Raising Activity and Expenditures 2008-2009 - B. Martin

In compliance with Board of Education Policy 10.6, Fund-Raising Projects for Student Activity Groups, the attached activity group fund-raisers are submitted for your review. Each school has listed the proposed fund-raisers for the 2008-2009 school year. Included in this report, each activity group lists the items to be sold, the dates or length of sale, the purpose for the funds and the estimated profit. The principal at each school has approved these fund-raising activities and established that a need does exist for additional funds for the operation of these student activity organizations.

RECOMMENDATION: Recommendation #1: That the Board of Education adopt a motion to approve the elementary school activity group fund-raising projects. Recommendation #2: That the Board of Education adopt a motion to approve the secondary

school activity group fund-raising projects.

ORIGINAL - Motion

Member (**Sharon Whelpley**) Moved, Member (**Stephanie Updike**) seconded to approve the **ORIGINAL** motion 'Recommendation #1: That the Board of Education adopt a motion to approve the elementary school activity group fund-raising projects.

Recommendation #2: That the Board of Education adopt a motion to approve the secondary school activity group fund-raising projects. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **CARRIED. 5 - 0**

27. Activity Fund Reports for June - B. Martin

28. Revised temporary appropriations for fiscal year 2008-09. A. Wade

Review and discussion of revised temporary appropriations for fiscal year 2008-09.

RECOMMENDATION: Recommend approval of temporary appropriations for fiscal year 2008-09 as presented.

ORIGINAL - Motion

Member (**Stephanie Updike**) Moved, Member (**Maryanne Flipppo**) seconded to approve the **ORIGINAL** motion 'Recommend approval of temporary appropriations for fiscal year 2008-09 as presented.'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **CARRIED. 5 - 0**

29. Preliminary Budget for Fiscal Year 2008-2009. Review and discussion. A. Wade

Review and Discussion of Fiscal Year 2008-09 Budget and Projected Revenue.

30. Review and discussion of proposed School Beverage Agreement with Great Plains Coca-Cola Bottling Company; consideration of and vote to approve or disapprove school beverage agreement. M. Bilby

RECOMMENDATION: Approve

ORIGINAL - Motion

Member (**Maryanne Flipppo**) Moved, Member (**Sharon Whelpley**) seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **CARRIED. 5 - 0**

31. Approval of 2008-2009 Activity Fund Guidelines - B. Martin

House bill 1935 of the 41st Oklahoma Legislature requires The Board of Education, at the beginning of each year and as needed during each fiscal year, shall approve in its policies and procedures manual, all school activity fund sub accounts, all sub account

fund raising activities and all purposes for which the monies collected in each sub account can be expended. Guidelines have been compiled containing every sub-account of each school activity fund, along with their proposed fund-raising activities and purposes for which funds may be expended.

RECOMMENDATION: That the Board of Education adopt a motion to approve the Guidelines for 2008-2009 as presented.

ORIGINAL - Motion

Member (**Sharon Whelpley**) Moved, Member (**Maryanne Flippo**) seconded to approve the **ORIGINAL** motion "That the Board of Education adopt a motion to approve the Guidelines for 2008-2009 as presented. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **CARRIED. 5 - 0**

32. Monthly Financial Report: Revenue and Expenditure Reports as of June 30, 2008 J. Plested

Operations

33. Transportation 2008-09. Information Only. J. Poole

While the rising fuel costs serve as the impetus for changes in the area of Transportation, the existing routes have been reviewed in the effort to streamline and be made more efficient by reducing the number of stops on 28 routes.

RECOMMENDATION: N/A

34. Review and Discussion of an Underground Right-of-Way Easement Agreement with Public Service Company of Oklahoma: Consideration of a motion to approve or disapprove an Underground Right-of-Way Easement with Public Service Company of Oklahoma located at the 4th and 5th Grade Center. J. Poole

The Public Service Company of Oklahoma is requesting a 15 ft. underground Right-of-Way Easement for the proposed electric installation on the school districts property located at Country Lane. This is specifically to provide power to the new 4th and 5th Grade Center that is being constructed at Country Lane Elementary School. The attached underground right-of-way map is a drawing which depicts the overall view of the easement locations on school property. The agreement with the PSO does not affect ownership of the property. It precludes the school district from constructing a building on top of the utility easement.

RECOMMENDATION: That the Board of Education approve a motion to approve the Underground Right-of-Way Easement Agreement with Public Service Company of Oklahoma as presented.

ORIGINAL - Motion

Member (**Sharon Whelpley**) Moved, Member (**Maryanne Flippo**) seconded to approve the **ORIGINAL** motion "That the Board of Education approve a motion to approve the Underground Right-of-Way Easement Agreement with Public Service Company of Oklahoma as presented.'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **CARRIED. 5 - 0**

New Business

35. Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of preparation of the agenda for the regularly scheduled meeting.

None.

Executive Session

36. Executive Session: Request to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee and the superintendent's evaluation and contract in accordance with Title 25, state statute 307B (1) and to discuss negotiations concerning employees and representatives of employee groups in accordance with Title 25, state statute 307B (2)

RECOMMENDATION: Approve.

The board entered Executive Session at 8:04 p.m.

ORIGINAL - Motion

Member **(Sharon Whelpley)** Moved, Member **(Shari Wilkins)** seconded to approve the **ORIGINAL** motion 'Approve.'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **CARRIED. 5 - 0**

Return to Open Session

37. Return to Open Session

RECOMMENDATION: Approve.

The board returned to Open Session at 12:02 a.m.

ORIGINAL - Motion

Member **(Sharon Whelpley)** Moved, Member **(Shari Wilkins)** seconded to approve the **ORIGINAL** motion 'Approve.'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **CARRIED. 5 - 0**

Adjourn

38. Adjournment

RECOMMENDATION: Approve

There being no further business to discuss, the board adjourned at 12:04 a.m.

ORIGINAL - Motion

Member (**Sharon Whelpley**) Moved, Member (**Maryanne Flippo**) seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **CARRIED. 5 - 0**